CUNY Travel Advisory

To: Accounts Payable Directors

From: Gina Aviles
University Director for Accounts Payable and Travel & Expense

Date: September 1, 2021
Re: Update: CUNY Travel Restrictions

This advisory will serve to communicate updates to the travel guidelines as it relates to COVID-19 travel restrictions.

The links below will provide you with an in depth guidance, however, below are some important highlights to note:

- **ALL non-essential CUNY business travel should be postponed until further notice.**
- Waivers are required for any essential CUNY business travel regardless of the funding source.
  - Waivers **MUST** be submitted and approved prior to making any financial commitments.
  - Waivers must be attached to the Travel Expense Report in CUNYfirst.
- **Personal Travel (NOT CUNY business related):** may be subject to mandatory or precautionary order of quarantine, CUNY employees shall not receive paid sick leave or any paid benefits provided by Chapter 25 of the NYS Laws of 2020 to fulfill the quarantine period.
- The University has announced that the CUNY Athletic Conference will resume sports in Fall 2021, with all student-athletes having to be fully vaccinated. Therefore, since the athletes will have to compete in events off-campus, a waiver for these types of travel is not required.

**Related Links:**
Travel: Domestic and International
Guidance on Academic Continuity to Campuses – The City University of New York (cuny.edu)

Travel during the Pandemic – Waiver information
Travel during the pandemic (domestic and international) – Global CUNY

Guidelines for NYS 14-day Traveler Quarantine
Guidance on Academic Continuity to Campuses – The City University of New York (cuny.edu)

Chapter 25 of the NYS Laws of 2020
GPB_9_PAID_SICK_LEAVE_BILL.pdf (ny.gov)

Ensure to widely distribute this information with your campus community.
Questions may be sent to CUNYTravel@cuny.edu